

Stedham with Iping Parish Council

Chairman: Lucy Petrie

Clerk: Morag Birch

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MINUTES: Extraordinary SIPC Meeting of Stedham with Iping Parish Council - No. 7/Year 4/15-19

Held on: Tuesday 4th December 2018 7:30pm at Stedham Memorial Hall

Present: Lucy Petrie(Chair)
John Wheelhouse
Martin Perry
Olia Mitskevich
Simon Barnard
Anthony Grocott

In attendance: 2 parishioners

The Openness of Local Government Bodies Regulations are in force, giving a right to members of the public to record(film, photograph and audio-record) and report on proceedings at meetings of the Council and its Committees. The Council will make a recording of the meeting which will be made available on the website

(**Note:** Unless otherwise stated voting on decisions/resolutions is unanimous)

1. **APOLOGIES FOR ABSENCE:** Elizabeth Griffiths; David Edmonson

2. **MINUTES OF PREVIOUS MEETINGS:** Minutes for SIPC Meeting 21st November were reviewed and signed

3. **DECLARATIONS OF INTEREST:** None

4. CHAIR'S REPORT(LUCY PETRIE)

4.1. It was confirmed that Elizabeth Griffiths' resignation from the Parish Council had been received and that a Casual Vacancy should be advertised. **ACTION:** Clerk.

4.2. It was confirmed the SDNPA were allowing 9 weeks for the Regulation 16 consultation, the statutory requirement is 6 weeks. The Regulation 16 Notification leaflets would be distributed as follows

- Areas outside Stedham – by post – **DONE**
- The Alley, Lavender Row and Queen Street – Martin Perry
- Mill Lane – John Wheelhouse
- The Street and Sandy Lane – Simon Barnard
- School Lane – Morag Birch
- Common View – Olia Mitskevich & Anthony Grocott

5. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC:

The parishioners present raised the issue of a resident of Common View who was not in compliance with the terms and conditions to keep gardens and areas surrounding the house clear of rubbish/refuse. The problem has been ongoing for several months. The parishioner had written and called Hyde Martlett but had not received a satisfactory response. **ACTION:** Lucy Petrie to contact District and/or County Councillor

6. FINANCE & GENERAL PURPOSE COMMITTEE(OLIA MITSKEVICH)

The new Contract and Job Description for Clerk to the Parish Council, as amended at the F&GP meeting on 21st November 2018, was reviewed.

It was resolved that the SIPC should accept the recommendations from the F&GP Committee and accept the new Contract and Job Description.

The Contract was duly signed by the Chair and Clerk

7. DATE OF NEXT ORDINARY MEETING – January 16th 2019

Conclusion 7:40pm

CHAIR:.....

DATE:.....