

# Stedham with Iping Parish Council

Chair: Neil Read  
Clerk: Morag Birch  
email: [clerk@stedhamwithiping-pc.gov.uk](mailto:clerk@stedhamwithiping-pc.gov.uk)  
website: <http://www.stedhamwithiping-pc.gov.uk>

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## MINUTES: Meeting of Stedham with Iping Parish Council - No. 2/Year 1/23-27

**Held on:** Thursday 8<sup>th</sup> June 2023 7:00pm at Stedham Memorial Hall

**Present:** Neil Read (Chair)  
Ruth Cooper  
Amanda Hollingshead  
Jessica Simon  
Rachael Wildman  
Hannah Burton

**In attendance:** 0 member of the public

(**Note:** Unless otherwise stated voting on decisions/resolutions is unanimous)

- 1 **APOLOGIES FOR ABSENCE:** Terry Stevens, Kate O'Kelly WSCC
- 2 **MINUTES OF PREVIOUS MEETINGS:** SIPC resolved to approve the minutes of the Annual and Ordinary SIPC meetings on 11<sup>th</sup> May 2023 for signature.
- 3 **DECLARATIONS OF INTERESTS:** Members of the Council each confirmed there had been no change in their Register of Interests except for Hannah Burton who confirmed she had been elected as one of the Liberal Democrat representatives for Chichester District Council on 4<sup>th</sup> May 2023. A new Register of members Interests form was provided.
- 4 **REPORT FROM CDC AND WSCC**
  - 4.1 Jess Brown Fuller, the second Liberal Democrat representative was present and introduced herself. The report(copy attached) was reviewed. Assistance is available for retail and hospitality business with premises. Council highlighted that numerous businesses on the periphery of Midhurst, eg agricultural contractors, hire businesses etc who are having to travel considerable further distances costing time and fuel and considered any financial assistance should be made available to all local businesses who are impacted by the closure of the street. Midhurst council has emphasised that even when the street re-opens the situation is not resolved and businesses will need continued support. The PC would like to see more pressure put on all parties involved to re-open the street as soon as possible.  
HB noted that CDC are currently reviewing the dog control rules that apply to public spaces within the Chichester District, including dog fouling, dog exclusion areas and areas where a dog must be put on a lead when directed, as outlined in a Public Space Protection Order. Please have your say at the following website: [Lets Talk: Dogs in Public Spaces - Chichester District Council](#). **ACTION:** Clerk to follow-up provision of additional waste-bins
  - 4.2 The WSCC report (copy attached) provided by Kate O'Kelly was reviewed. **ACTION:** Clerk to follow-up situation re rent increases made recently by Hyde Martlett.
- 5 **QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC**

No-one present. HB had been asked by a member of the public to raise the suggestion that the PC's Newsletter should join with the local Church magazine. The Council agreed that this would not be appropriate given that the PC's Newsletter is a secular publication
- 6 **FINANCE AND GENERAL PURPOSES COMMITTEE(AMANDA HOLLINGSHEAD)**
  - 6.1 Copies of Budget Status and Financial Summary are attached.
  - 6.2 SIPC resolved to approve the following items for payment/expenditure. **ACTION:** JS to purchase and install suggestion boxes. Clerk to purchase A1 A-Board

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Invoices/Expenditure requiring approval					
Date	Who	What	Gross	VAT	NET
15/06/2023	Morag Birch	May Pay (Clerk) (£11.09/hour)	£ 310.52	£ -	£ 310.52
15/06/2023	Morag Birch	May Pay (RFO) (£11.09/hour)	£ 133.08	£ -	£ 133.08
15/06/2023	Morag Birch	May Expenses (Clerk)	£ 2.25	£ -	£ 2.25
08/06/2023	M H Kennedy & Son Ltd	Grasscut May 2023	£ 907.20	£ 151.20	£ 756.00
08/06/2023	Jessica Simon	Purchase of Suggestion Boxes - Estimate £60 for 3 units			
09/06/2023	Morag Birch	Purchase of A Board - Estimate A1 £90 109cm x 69cm A2 £60 60cm x 42cm			

6.3 Amanda Hollingshead confirmed acceptance of Vice-Chair, representative of the Council to Stedham School and responsibility for monitoring condition of both Play Areas and the AED. Rachael Wildman accepted role as representative to Stedham Memorial Hall. **ACTION:** Clerk to advise SMH.

6.4 **ACTION:** All to identify, if possible, candidates to become a Councillor before 22<sup>nd</sup> June so they can be co-opted

## 7 AMENITIES & ENVIRONMENT COMMITTEE(RUTH COOPER).

7.1 Monthly inspection of children's play areas & AED equipment – All okay. **ACTION:** Clerk hand over new pads for AED to AH.

7.2 **ACTION:** AH to follow-up provision of picnic tables for Common View

## 8 PARISH ACTION PLANS & CORRESPONDENCE(CLERK)

8.1 Annual Parish Meeting 31<sup>st</sup> May – there was a very poor turn-out of only 3 members of the public came and only 3 local organisations were represented namely Stedham's WI, Horticultural Society and the Parish Council. **ACTION:** All to consider ways to attract attendance at next year's APM, eg an activity at the meeting, a talk from a local expert. HB to provide list of all local organisations.

8.2 Phase 3 Common View Playground Development – Meeting with Playsafe planned for 12<sup>th</sup> June

8.3 Newsletter – July 2023 – deadline for content is 11<sup>th</sup> June. **ACTION:** JS to confirm with Simon re use of photographs of children.

8.4 River Rother – **ACTION:** NR/HB to contact new EA representative to re-start process to discuss options

8.5 Afternoon Tea Club – it was agreed to try one more time to launch the Afternoon Tea Club in September to allow sufficient time for advertising, also to include a flyer in the July issue of the Newsletter. **ACTION:** JS to circulate a draft list of suggestions for Council activities for review prior to inclusion of list in the Newsletter

8.6 Review Action List

## 9 PLANNING COMMITTEE(RACHAEL WILDMAN)

### 9.1 SDNP/23/01667/LIS

**Location:** The Old Stone House The Street Stedham Midhurst West Sussex GU29 0NG

**Proposal:** Installation of a temporary stair lift.

**Support**

### 9.2 SDNP/23/01977/TPO

**Location:** Bridgelands Farm And Stable Supplies Ingrams Green Lane Ingrams Green Iping West Sussex GU29 0LJ

**Proposal:** Fell 1 no. Fraxinus excelsior(T1) and 1 no. Quercus robur(T2) within area A1 subject to 69/00949/TPO/69/00431/TPO.).

**Support:** with caveat that proposed works should be done in line with current Arboricultural Association guidelines and that felled trees should be replaced, if possible, with two new native trees.

## 10 DATE OF NEXT MEETING:

10.1 Planning Meeting – 29<sup>th</sup> June @ 7:00pm in Stedham Memorial Hall

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10.2 SIPC Meeting – 13<sup>th</sup> July @ 7:00pm in Stedham Memorial Hall

**Conclusion 9:00pm**

**CHAIR:**..... **DATE:**.....

Action#	Description	Responsible	Date Raised
1	Follow-up provision of additional waste-bins	Clerk	08/06/2023
2	Follow-up situation re rent increases made recently by Hyde Martlett.	Clerk	08/06/2023
3	Purchase and install suggestion boxes. Purchase A1 A-Board	JS Clerk	08/06/2023
4	Advise that Rachael Wildman accepted role as representative of the SIPC on Stedham Memorial Hall committee.	Clerk	08/06/2023
5	Follow-up provision of picnic tables for Common View	AH	08/06/2023
6	Consider ways to attract attendance at next year's APM, eg an activity at the meeting, a talk from a local expert. Provide list of all local organisations	All HB	08/06/2023
7	Confirm with Simon re use of photographs of children in Newsletter	JS	08/06/2023
8	Circulate a draft list of suggestions for Council activities for review prior to inclusion of list in the Newsletter	JS	08/06/2023